



## Wisconsin United Methodist Camps Camping Staff Application

Return one copy of this application and three references (for new applicants) to each of the sites where you are applying to work.

### Section 1: Basic Information

Name: \_\_\_\_\_ SSN#: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Sites you are applying to: \_\_\_\_\_

### Check all the positions you are applying for

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Hillcrest or Outpost Coordinator      | <input type="checkbox"/> Counselor (Hillcrest Horse)         | <input type="checkbox"/> Waterfront Director | <input type="checkbox"/> Housekeeping        |
| <input type="checkbox"/> Special Needs Coordinator (Pine Lake) | <input type="checkbox"/> Program Assistant (Lucerne)         | <input type="checkbox"/> Kitchen Assistant   | <input type="checkbox"/> Waterfront Staff    |
| <input type="checkbox"/> Counselor (Hillcrest)                 | <input type="checkbox"/> Special Needs Counselor (Pine Lake) | <input type="checkbox"/> Maintenance         | <input type="checkbox"/> Program Coordinator |
| <input type="checkbox"/> Counselor (Outpost)                   | <input type="checkbox"/> Naturalist (Pine Lake)              | <input type="checkbox"/> Health Coordinator  | <input type="checkbox"/> Volunteer           |
|  |  |  | <input type="checkbox"/> Other _____         |

### Section 2: Education and Training

*High School:* Name and location of school: \_\_\_\_\_

Course of study: \_\_\_\_\_ Graduation date: \_\_\_\_\_ Degree or diploma: \_\_\_\_\_

*College:* Name and location of school: \_\_\_\_\_

Course of study: \_\_\_\_\_ Graduation date: \_\_\_\_\_ Degree or diploma: \_\_\_\_\_

*Graduate School:* Name and location of school: \_\_\_\_\_

Course of study: \_\_\_\_\_ Graduation date: \_\_\_\_\_ Degree or diploma: \_\_\_\_\_

*Vocational:* Name and location of school: \_\_\_\_\_

Course of study: \_\_\_\_\_ Graduation date: \_\_\_\_\_ Degree or diploma: \_\_\_\_\_

*Continuing education:* Write a summary of specialized training, experience, or certification you have that would be beneficial for the position(s) for which you are applying (CPR, First Aid, Lifeguard, Boating Safety). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any skills you would bring to camp that would enhance the experience for guests and staff (ex: play guitar, can lead games, teach sports, enjoy nature, etc.). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section 3: Work History**

Please list all your past positions, paid and volunteer, starting with your most recent position. Use additional pages as necessary.

1. Employer: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_ May we contact: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Nature of work performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Employer: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_ May we contact: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Nature of work performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Employer: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_ May we contact: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Nature of work performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

New applicants are required to send 3 reference forms to a cross-section of individuals who know your work history and qualifications (pastors, youth workers, teachers, employers). Please list those references and their contact information below.

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
Email \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
Email \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
Email \_\_\_\_\_

#### **Section 4: Additional Questions**

Please answer the following questions. Use additional space if necessary, but limit your responses to no more than half a page per question.

How did you hear about us?

Why would you like to work at a United Methodist church camp?

If you listed a specific site preference, why did you choose that site?

How would you describe hospitality and service?

Briefly list your strengths and weaknesses.

How do other people (your peers, supervisors/teachers, and community leaders) describe you?

Tell us about your faith and relationship with Jesus Christ.

Tell us about your experience working with children or youth.

What ministries and ministry organizations have you been a part of during the past 2 years, and what role(s) did you play in them? Please include church affiliation.

Please share any additional information you would like us to consider when reviewing your application.

## Section 5: Skills, Interests, and Hobbies Survey

- Place an “L” before any of the following which you could teach or in which you have previously taken a leadership role.
- Place an “X” before those which are a hobby or strong interest.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Animal care           | <input type="checkbox"/> Guitar                | <input type="checkbox"/> Rustic camping                       |
| <input type="checkbox"/> Archery               | <input type="checkbox"/> High ropes            | <input type="checkbox"/> Sailing                              |
| <input type="checkbox"/> Art                   | <input type="checkbox"/> Hiking                | <input type="checkbox"/> Sculpture                            |
| <input type="checkbox"/> Bible study           | <input type="checkbox"/> History               | <input type="checkbox"/> Small farm animals                   |
| <input type="checkbox"/> Birds                 | <input type="checkbox"/> Human video           | <input type="checkbox"/> sports _____                         |
| <input type="checkbox"/> Campfire building     | <input type="checkbox"/> Interpretive dance    | <input type="checkbox"/> Story telling                        |
| <input type="checkbox"/> Campfire songs        | <input type="checkbox"/> Landscaping           | <input type="checkbox"/> Swimming                             |
| <input type="checkbox"/> Canoeing/Boating      | <input type="checkbox"/> Liturgical dance      | <input type="checkbox"/> Tracking                             |
| <input type="checkbox"/> Carving               | <input type="checkbox"/> Low ropes             | <input type="checkbox"/> Training animals                     |
| <input type="checkbox"/> Choreography          | <input type="checkbox"/> Mentoring youth       | <input type="checkbox"/> Video production                     |
| <input type="checkbox"/> Conservation          | <input type="checkbox"/> Music                 | <input type="checkbox"/> Weaving                              |
| <input type="checkbox"/> Construction/Building | <input type="checkbox"/> Native American study | <input type="checkbox"/> Website design                       |
| <input type="checkbox"/> Crafts                | <input type="checkbox"/> Nature study          | <input type="checkbox"/> Wetlands                             |
| <input type="checkbox"/> Creative writing      | <input type="checkbox"/> Outdoor cooking       | <input type="checkbox"/> Wildlife                             |
| <input type="checkbox"/> Devotions             | <input type="checkbox"/> Painting              | <input type="checkbox"/> Woodworking                          |
| <input type="checkbox"/> Drama                 | <input type="checkbox"/> Photography           | <input type="checkbox"/> Working with children                |
| <input type="checkbox"/> Drawing               | <input type="checkbox"/> Piano                 | <input type="checkbox"/> Working with disabled<br>individuals |
| <input type="checkbox"/> Ecology               | <input type="checkbox"/> Pottery               | <input type="checkbox"/> Worship (leadership)                 |
| <input type="checkbox"/> Fishing               | <input type="checkbox"/> Power Point           | <input type="checkbox"/> Worship music team                   |
| <input type="checkbox"/> Flowers               | <input type="checkbox"/> Prairies              | <input type="checkbox"/> Other (list) _____                   |
| <input type="checkbox"/> Fly fishing           | <input type="checkbox"/> Praise and Worship    | _____   |
| <input type="checkbox"/> Gardening             | <input type="checkbox"/> Reading               |   |
| <input type="checkbox"/> Group games           | <input type="checkbox"/> Reptiles/Amphibians   |   |

**Do you currently have any of the following certifications or licenses:**

- |  |  |
|--|--|
| <input type="checkbox"/> CPR                 | <input type="checkbox"/> RN/LPN                  |
| <input type="checkbox"/> EMT                 | <input type="checkbox"/> Water Safety Instructor |
| <input type="checkbox"/> First Aid           | <input type="checkbox"/> Wilderness Water safety |
| <input type="checkbox"/> First Responder     | <input type="checkbox"/> Other (list) _____      |
| <input type="checkbox"/> Life Guard Training | _____  |

**Please use the other side of this sheet to finish answers to questions you did not have room to complete elsewhere in this application.**

## Section 6: Staff Policy Questions

- We have a no smoking policy. Are you prepared to refrain from smoking while at camp?  
 Yes  No
  - We have a policy that prohibits use of alcohol and illegal or unprescribed drugs at camp. Will you abide by this policy?  
 Yes  No
  - Have you ever been convicted of a crime, other than a minor traffic violation?  Yes  No  
If yes, please explain.
- 
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- Have you ever been convicted of harassment, child abuse, or a crime involving actual or attempted sexual molestation of a minor?  Yes  No  
If yes, please explain.
- 
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The Wisconsin Conference of The United Methodist Church grants equal employment opportunity to all qualified individuals without regard to race, color, sex, national origin, age, ancestry, disability, or citizenship. We will not tolerate discrimination or harassment of any kind.

## Section 7: Signature

I understand that these camps work with children on a daily basis. I authorize investigation of all statements herein. I understand that background checks will be done. I release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by myself, as the applicant, may result in dismissal, regardless of the time of discovery by the camp.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I also give permission to have photographs and videos taken of me at camp to be used for future camp promotion.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your interest in being a part of the Wisconsin UMC camping ministry team.

Please return this application and any additional information (3 references are required for all new applicants) to Laura Hutler:

Laura Hutler  
Director of Program for Pine Lake and Lucerne  
W6460 Cty Rd YY  
Neshkoro, WI 54960

Fax: 920-293-4361  
Phone: 920-293-4488  
Toll Free: 877-582-3763  
Email: LHutler@WisconsinUMC.org